

NAVAL RESEARCH LABORATORY
WASHINGTON, D.C.

STATEMENT OF WORK
STREET SWEEPING

1.0 INTRODUCTION

This statement of work (SOW) provides a description of services to sweep and clean all accessible pavements at Naval Research Laboratory (NRL) facilities for the remainder of calendar year 2014 and for calendar year 2015. The work is to be performed on four separate dates at NRL Washington, DC (NRL-DC).

2.0 GOAL

The overall goal of this project is to sweep and clean all accessible pavements, to include all roads, parking lots, and parking spaces adjacent to facilities. This scope includes machine blowing and shoveling debris from corners and edges of curbs, parking lots, against buildings, etc. This is to ensure compliance with the NRL Storm Water Control Plan and best management practices.

3.0 SCOPE

To provide rotary brush street sweepers with collection bin/hoppers and operators to sweep all accessible pavement. Contractor must also provide blower equipment and one blower operator to accompany each street sweeper to blow debris from corners and under equipment. Sweeper operators cannot double as blower operators. Streets, curbs, corners, parking lots, parking spaces and paved areas adjacent to NRL structures/loading docks shall all be included in the effort.

4.0 REQUIREMENTS

- 4.1 The Contractor shall provide the necessary equipment to sweep and clean all NRL streets, parking lots, and parking areas and other paved areas adjacent to NRL structures/loading docks. NRL-DC requires six (6) Street Sweepers and operators.
- 4.2 The Contactor shall provide manpower and equipment to sweep and blow out corners of curbs, lots and alleyways to ensure that all locations are swept and cleaned. NRL-DC requires six (6) Blowers and operators.
- 4.3 The Contractor will ensure that all debris from the sweeping event is collected and placed in specified NRL dumpsters. The contract TPOC will specify which NRL dumpsters may be used.
- 4.4 The Contractor will provide a supervisor or Team Leader to accompany the sweeper and blower operators during each sweeping event. This person will continuously coordinate sweepers and blowers to ensure timely and satisfactory completion of the event. This supervisor should not act as a primary sweeper truck operator, but may assist with blowing activities.

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- 4.5 The Contractor will provide a sweeper truck mechanic with appropriate fuel spill clean-up kit/material for each of the sweeping events.
 - 4.6 The Contractor will provide a personnel list to include the name of the sweeper truck operators, supervising official, sweeper truck mechanic, and blower operators to the TPOC one week prior to the start of each sweeping event. All Contractor personnel shall be U.S. citizens, and this fact shall be annotated on the personnel list upon submission.
 - 4.7 The Contractor shall hold a two-million dollar liability insurance certificate with additional ten-million dollar umbrella coverage.
 - 4.8 All work associated with each of the separate sweeping events shall be completed on a weekend day at NRL-DC within an eight-hour work period.
 - 4.9 Contractor will set up a meeting at NRL-DC with the TPOC, before the start of the contract, to discuss plan of action for sweeping events.
 - 4.10 The Contractor shall provide a schedule for one sweeping event during 2014, and for three sweeping events during 2015. One event should be in November 2014. In 2015, one event should be scheduled in April, a second should be in July, and a third shall be in November. A primary and an alternate date shall be scheduled and agreed upon between the Contractor and the TPOC for each of the sweeping events noted.
- 5.0 REPORTS/DELIVERABLES**
- 5.1 The Contractor shall provide an Invoice at the completion of each sweeping event. The report shall be prepared and delivered within (15) calendar days after completion.
 - 5.2 The Contractor shall provide a schedule of primary and alternate event dates for sweeping each facility one time in 2014 and three times in 2015.

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